

Job offer: European Project Manager in Research, Innovation and Dialogue with Society

Employer : [Université de Lorraine](#) - Direction des Relations Internationales et Européennes

Office location : 91 avenue de la Libération, Nancy, FRANCE

Duration : fixed-term public contract of 36 months (renewable)

Working time : Full time

Starting date : as soon as possible

Job category : A

Monthly gross salary: according to profile and experience

Context

The [European University on Responsible Consumption and Production](#), in short EURECA-PRO, unites nine universities from eight different countries around Europe. EURECA-PRO derives its name from [Sustainable Development Goal 12 \(Responsible consumption and production\)](#) of the United Nations, the systematic implementation of which, in education, research, innovation and society, is at the core of EURECA-PRO's goals, strategies, and activities. EURECA-PRO long-term vision is to be leader in education, research and innovation in responsible consumption and production of goods and resources; and to be a European role model for inter-university cooperation across borders and the open integration of society.

The UL IRO (International Relations Office, or in French DRIE - Direction des Relations Internationales et Européennes) is the operational office of Université de Lorraine in charge of international and European affairs (i.e. Erasmus + projects, student and staff mobility, international student and staff welcome, hosting of international delegations, operational support to UL international strategy, etc). The office is made up of three divisions: institutional cooperation, international mobility, and international welcome.

Main missions

The Project Manager will work in close interaction with the work package leaders (the Vice-President for European and International Strategy and the Vice-President in the Research policy field) of the EURECA-PRO work package on Research, Innovation, Third mission (WP4), the EURECA-PRO UL coordinator and project manager, the General Project Manager in Montanuniversität Leoben, the EURECA-PRO partner representatives, the EURECA-PRO operational task forces and offices in order to meet the alliance objectives within WP4.

Mission 1 - Coordinate and lead a work package (WP4) of a European project (80%)

The activities will include, but are not restricted to:

- Coordinating and steering the work package in close collaboration with the WP4 leaders
- Coordinating with the alliance Project Leader and Project Manager, and the Polaris University Innovation Pole team
- Drawing up the work plan
- Preparing the coordination meetings
- Monitoring the WP4 activities using an established Monitoring Framework
- Set up and lead WP4 working groups with the project's European partners: Conference, Platform, Innovation Community (Living Lab, Hub), Think tank, Flagships (joint research & education programmes), Third Mission
- Ensuring regular reporting, within an established Monitoring Framework
- Operationally monitor the Mini-CSA and "joint"/partner theses (Marie-Curie like programme)
- Monitor the budget
- Contribute to the communication strategy
- Understand the challenges of synergies with WP3 and WP5, and integrate them into WP4 activities
- Contribute to the writing of all kind of documents (e.g. process, position paper).

Mission 2 - Implement WP4 activities (20%)

- Contribute to carry out the work plan
- Contribute to the organisation and animation of events
- Ensure the reporting
- Participate in activities

The tasks may change according to the needs of the alliance.

Profile required

Minimum required diploma: MSc. or equivalent

Experience is required in Project Management.

Knowledge is required in the areas of :

- French Higher Education and Research
- European policies in Research, Development and Innovation
- Université de Lorraine structuring projects, if possible

Operational skills

Language

Strong English proficiency with excellent oral fluency and proven writing skills (B2 level minimum, C1 preferred)?

Professional fluency in French, German, Spanish, Greek, Romanian, Deutsch, or Polish can be an additional asset

Project management

- Planning: Ability to develop detailed plans for the work package, taking into account deadlines, resources and objectives.
- Monitoring and evaluation: Ability to monitor the progress of the work package, identify potential problems and implement solutions.
- Setting up collaborative work
- Autonomy and ability to make proposals
- Simultaneous management of multiple activities

Communication

- Internal communication: Ability to maintain effective communication within the team working on the work package.
- External communication: Ability to communicate with internal and external stakeholders, including project partners and stakeholders from the socio-economic world and civil society.
- Writing and argumentative skills in French and English,

Interpersonal skills: teamwork, leadership, pedagogy, listening and dialogue, perseverance

This position will require travelling in Europe.

[Université de Lorraine](#) is one of the largest university in France; regrouping over 60.000 students and 7.000 employees throughout a network of Faculties, Technological Institutes, and Schools mostly based in NANCY and METZ. The university comprises [60 research laboratories](#) (hosting approx. 4.000 professors or assistant-professors); many of which are joint laboratories with national research institutes such as [INRAE](#), [INRIA](#), or [CNRS](#).

The city of [NANCY](#) is located in the northeastern French region [Grand-Est](#), in a European transborder area near Germany, Luxembourg, and Belgium, and only 1h30 from Paris by train. NANCY is a historical city of approx. 100.000 inhabitants, at the center of a larger [urban area](#) of approx. 500.000 inhabitants.

This medium-sized city combines affordability, proximity to country-side, and, with a fifth of the population being a university student, a dynamic and culturally-active livelihood environment.

For any enquiries, contact eurecapro-contact@univ-lorraine.fr

To apply, send a CV and a cover letter to eurecapro-contact@univ-lorraine.fr

Application deadline: position opened until filled.

Offer publication date: February 2024.